

POTTER COUNTY  
COMMISSIONERS' COURT AGENDA

FILED FOR RECORD  
POTTER COUNTY, TEXAS  
2016 JAN 21 AM 11 59

January 25, 2016

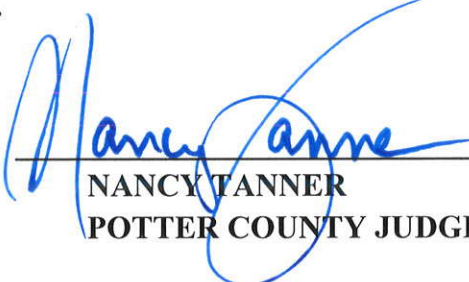
THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, JANUARY 25, 2016 AT 10:00 A.M. IN THE POTTER COUNTY COURTHOUSE, 500 S. FILLMORE, AMARILLO, POTTER COUNTY, TEXAS.

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the January 11, 2016 Potter County Commissioners' Court meeting.
2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of January 6, 2016 through January 20, 2016. [Hood]
3. **RECOGNITION OF BOND:** To recognize the executed bond of the Purchasing Agent, Vickie Shelton, in accordance with LGC 262.011. [Shelton]
4. **TREASURER'S REPORT:** To recognize monthly treasurer's report. [Jennings]
  - A. Monthly Report:
  - B. Quarterly Report:
5. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
6. **TAX OFFICE:** To consider and act upon tax refunds for over-payment of taxes. [Aylor, Hood]
7. **SHERIFF ADMINISTRATION, ENFORCEMENT AND MAINTENANCE FACILITIES:** To consider all matters incident and related to the issuance and sale of "Potter County, Texas Certificates of Obligation, Series 2016", including the adoption of an order authorizing the issuance of such certificates of obligation. [Hood]
8. **CONTRACT-COLLECTION SERVICES:** To consider and act upon approving a contract with Perdue, Brandon, Fielder, Collins & Mott, L.L.P., for collection of delinquent court fines, fees, and court costs. [Kemp]
9. **ELECTIONS:**
  - A. To recognize that Potter County has received "successful" status from the State of Texas for their Vote Centers.

- B. To recognize Melynn Huntley and Christy Bengel for achieving the designation of "Registered Election Officials" (REOs) by the Texas Election Center;
  - C. To recognize the polling locations for the March 1 Joint Primary Election.
  - D. To inform the Court of a State of Texas/US Department of Health and Human Services grant opportunity that would improve the ADA accessibility for voters of Wesley Community Center. [Huntley]
10. **TEXAS PANHANDLE CENTERS - AGREEMENT FOR PSYCHIATRIC SERVICES:** To consider and act upon approving a contract with Texas Panhandle Centers to provide psychiatric services at the Detention Center. [Tanner, Kemp]
  11. **EMINENT DOMAIN AUTHORITY REPORT:** To approve the Eminent Domain Authority Report, to be filed with the Texas Comptroller pursuant to Texas Government Code Chapter 2206, Subchapter B. [Kemp]
  12. **ROAD AND BRIDGE – POLICY OF CULVERTS:** To consider and act upon requiring landowners to contact the Road and Bridge Department prior to installation of driveways and/or culverts before the County will be responsible for expenses to have them repaired/replaced due to drainage issues. [Ysaguirre]
  13. **AMARILLO TIRZ #1 BOARD:** To report on TIRZ Board recent activity. [Church]
  14. **SALARY GRIEVANCE COMMITTEE:** To consider and act upon the drawing of nine (9) members and nine (9) alternates for the Salary Grievance Committee for 2016, and recognize those drawn to serve. [Smith]
  15. **POTTER COUNTY SHERIFF:** To review the Tier 1 – Partial Exemption Racial Profiling Report. [Thomas]
  16. **POTTER COUNTY CONSTABLES:** To review the racial profile reports of :
    - A. Constable Darryl Wertz for 2015.
    - B. Constable Georgia Estrada for 9-2-2015 to 12-31-15.
    - C. Constable Mike Duval for 2015.
    - D. Constable Idella Jackson for 2015.
  17. **MASTER PLAN – SHERIFF ADMINISTRATION OFFICE:** To consider and act upon a contract amendment from ArchiTexas in the amount of \$10,969.00 for remaining services for Stage 2, Selective Demolition. [Shelton, Head]
  18. **FORMAL PROPOSAL #1044-12 RENEWAL:** To consider and act upon renewing Formal Proposal #1044-12, Jail Meals, with Five Star Correctional Services for an additional year with a 1.028% increase per meal as allowed in the proposal. Effective February 12, 2016 through February 12, 2107 [Shelton, Thomas]

19. **DEMOLITION OF OLD POTTER COUNTY JAIL:** To consider and act upon awarding Formal Bid #1121-16 Demolition of Old Potter County Jail to the lowest and best responsive bid based off recommendations from Purchasing at Commissioners' Court. Funds budged in 2015/2016 Sheriff's Construction Fund. [Shelton, Head]
20. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
21. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:
  - A. **Information Technology:**
    - i. The resignation of Phillip Birkenfeld as Network Engineer effective January 12, 2016. [Patrick]
  - B. **Road and Bridge:**
    - i. The discharge of Charles Ledbetter as Equipment Operator I effective January 11, 2016.
    - ii. The transfer Roy "Sandy" Burkham from Maintenance Tech to Equipment Operator I as a replacement for Charles Ledbetter. [Ysaguirre]
22. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
23. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
24. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
25. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

**THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.**

  
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NANCY TANNER  
POTTER COUNTY JUDGE